

Florida Occupational Therapy Association
Minutes Monthly Officer Teleconference
February 17, 2015
8:00-9:00 p.m.

Members present: Elena Vizvary (EV), Deb Oliviera (DO), Debbie Misrahi (DM), Debbie Murphy-Fischer (DMF)

Call in number: 1-626-677-3000 Access Code: 1095206#

TIME	TOPIC	ACTION NEEDED / DISCUSSION / COMMENTS
8-8:10	NEW FOTA ACTION ITEMS	
	State Group Health Plan	Deb O, Larry and local Tally group meeting, developed white paper, meeting with legislators. Tallahassee group has become very active. FOTA purchased 1000 buttons for members to wear to support OT being covered at a cost of \$
	Legislative news	Bill to revise PT Practice Act. Elena contact with FPTA to support revision but with AOTA's supplemental recommended phrase. "functional training in self-care.... <i>with the addition of the following 5 words.....related to movement and mobility</i> " Involved: Larry, Barb IR, Deb O, Chuck from AOTA. At this point, FPTA seems to agree with addition/revision.
		OT in Long Term Medicaid managed care waiver –Elena working on letter for continuation (autism, etc). OT already covered for ASD but EV writing letter to insure OT is included in the future. Deadline is March 6 for input.
		Telehealth / telemedicine. Being watched. Evelyn Terrel (FOTA member) very interested.
		Barbara has established FOTA Legislative FB page Only for FOTA members
8:10-8:15	LEADERSHIP	
	Leadership news	VP Election slated for this spring. Susan Hermes working on call for nominations. DO to consider running again.
		Physical Disabilities SIS Shaji Varughese declined position. New appointment for PD SIS is Kristin Salvato, OTA Program Director Keiser Palm Beach Ric and Elena discussed current jobs of SIS chairs. More are faculty vs. clinicians. We need to watch balance. Potential Region 2 RR not FOTA member one year prior. Elena denied appointment in keeping with SOPs.
8:15-8:40	ORGANIZATIONAL	

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RR Hallman money requests	<p>FOTA paying registration fee \$200 for March event (Parkinson's)</p> <p>FOTA purchased banner from AOTA \$86.45 to be used in March and future events.</p> <p>Elena contacted AOTA. Handouts being sent to Rebecca.</p> <p>Rebecca asked to post to FB, submit to website & FOCUS.</p> <p>Will also present at A D University</p>
Organizational	<p>RA position. SJ's position will be unfilled last 2 years.</p> <p>Does AOTA contact us for recommendations? Yes, but EV can appoint can appoint a member to fill her slot in the meantime. At the end of the cycle that appointee can choose to run or not.</p> <p>Susan Hermes interested. Other possibility is Becky Piazza.</p> <p>EV will follow up with Sara Jane Crowley.</p>
Membership	<p>Elena contacted Adrienne – had not heard from her in a while. She and Janine communicating and gearing up for membership drive. April OT month message (benefit of membership) being developed for non-members. Not sure how they will distribute.</p>
Admin. Assistant	<p>Feb. 7 Review of job performance, job description</p> <p>Notes provided to officers via e-mail.</p> <p>Mid-September- November are busiest months (Conference)</p> <p>Position name change – AA not covering all aspects of job Administrative Director may better encompass roles/responsibility</p> <p>Hours increase to 25 per week – discussion</p> <p>Budget yearly -\$17500</p> <p>Her added responsibility may be liability for organization as she is the only one responsible for certain tasks.</p> <p>DMF recommends having her sign contract with added hours, pay. May have to talk to Larry Gonzalez re: legality of said contract. FOTA can afford to pay JS more.</p> <p>Getting additional assistance from members/leadership is needed.</p> <p>Adding an advertisement for help with web master position should be included in all correspondence.</p> <p>Conference manual (listing of activity by month) in development by JS, DO and Deb Reber</p>
FCOA membership	<p>\$275/year includes web link</p> <p>Became organizational member's last yr.</p> <p>Cathy Peirce attended but did not recommend a booth to be set up</p> <p>Do we want to continue? Offers FOTA presence on web. Leadership agrees to continue membership.</p> <p>In line with Strategic Plan.</p> <p>Next conference is on Orlando in August and has opened call for papers</p>

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	Strategic Plan	Needs to be voted on by members. Janine asked to set up poll. Needs to be voted on by membership soon.
8:40-8:45	CONFERENCE	
8:40-8:45	Feb. 10 Teleconference call Deb O, Deb R, Elena	Discussed USA proposal for student sessions DO to follow up and contact Sheri Montgomery with FOTA proposal: student sessions same time as Institutes, Fri morning. Charge students \$10 extra for 4 hours. (student track) Elena offered to be “special speaker” to students during this time. Suggest that USA get sponsors for student event. EV will continue conversation with Sheri DMF – Institutes not geared to students (not general) EV-this forum may be beneficial to students as networking event DMF- recommends asking Sheri more questions regarding what it is that she (and USA is requesting). EV reached out to FLOTEC inquiring how FOTA can be in better communication with them. EV will meet with FLOTEC leadership this Saturday in Lakeland, FL.
		Proposal review process discussed. Enlisting Ric Carrasco’s help. EV recommends easier process- leadership will examine review process based on reviews from Conference. May limit proposals accepted to provide quality sessions Can we offer PDU’s (NBCOT) for proposal reviews? DO will contact NBCOT to see if this is okay
8:45-8:50	PLANNING	
8:45-8:50	Plans for future meetings	April 21, May 19 Officer teleconferences.
		March 19 Leadership teleconference (THURSDAY) 7:30-9pm
		June 13 Face to face Orlando at Doubletree. Elena contacted hotel Feb. 3 and asked for contract. No response from our contact Chris Minotti. EV to follow up this week. Leadership can get reimbursement for ½ hotel room night before and lunch during meeting. Lunch menu discussion. Doubletree menu (to be) sent as separate attachment. Will advertise board meeting to all members. Plan to invite total membership via blasts. How can we only pay for leadership meals? Leadership has mandatory attendance; general membership is optional to attend so no foods needs to be provided.

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		Should we request RSVP for a larger room? FOTA will provide additional chairs surrounding center table on first come first served basis.
		June 13 agenda item: FOCUS as more of a scholarly publication?
	OTHER	
8:50-9		DO looking into guest speaker- Glen Gillen, EdD, OTR, FAOTA Leadership recommends trying to book him asap.