

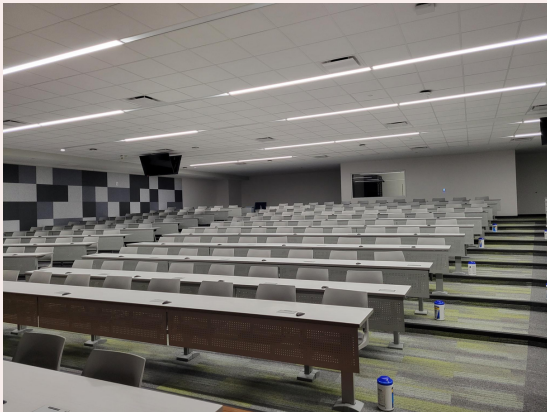


FOTA22 Call For Papers Guidelines

**SUBMISSION DEADLINE:
JULY 29, 2022**

Saturday Nov. 5 - Sunday Nov. 6, 2022
NOVA Southeastern University
3400 Gulf to Bay Boulevard
Clearwater, FL 33579

SUBMIT FOTA22 PROPOSAL



Large capacity, tech ready classrooms



Specialty teaching rooms; hi-low tables



Our goal is to offer a variety of topics with an emphasis on techniques and evidence that practitioners and educators can use when they return to work.

PLEASE NOTE- BY SUBMITTING AND UPON ACCEPTANCE OF YOUR PROPOSAL, YOU AGREE TO HAVE YOUR COURSE RECORDED FOR POSSIBLE USE IN THE FUTURE BY FOTA

Session Format: There are 3 session types available.

1. Short Courses: 50- minute sessions presented by experienced practitioners on topics with direct relevance to practice.
2. Professional Poster: Supports the AOTA Vision 2025 and represents a culmination of scholarly activity. Posters will be on display during a designated time period. Note: Entry level OT/OTA students must present and submit as a student, and post-professional doctoral students must submit as professional posters.
3. SIS Conversations that Matter: Available to current FOTA SIS & FOTA Committee Chairs. This is a :50 min session, roundtable discussion.

Proposal Review

Proposals are reviewed online by your colleagues in a blind peer review that will take place in following the Call for Papers Deadline. A minimum of 3 blind reviews are given to each submission. Only reviewers who have demonstrated competency in research will review research-related proposals.

Applicants will be informed of acceptance/denial via email after the review process is complete (The week of August 22, 2022). The scheduled day and time of your session will be sent to the in a later email to the person submitting the proposal.

Submission Instructions

- Submit proposals online only at <http://www.flota.org/>. We will not accept any proposals that are emailed directly to the team.
- Proposals may be submitted through 11:59 pm EST, July 29, 2022.
- *Speakers may receive CE credit for their presentation if they have not previously received CE credit for the same presentation within the current licensure biennium.



Lab classrooms, splinting, etc.



Mental Health/Roundtable rooms

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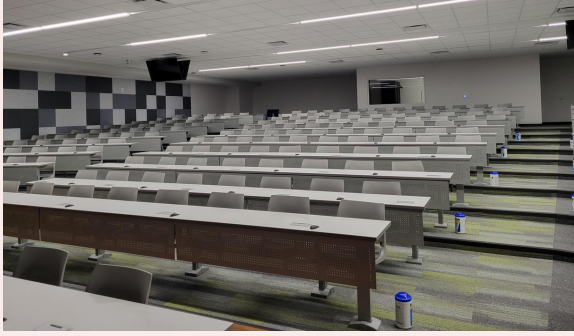
ALL conference presenters must register for conference.

You **MUST** include a shorter title/description for our online presentation format:

- Title: Up to 60 Characters hopin? Whats the app criteria
- Description: Shortened version of your abstract. 140 Character

You **MUST** include the following for the Submission Form and Conference Program

- Title: Do not use all caps. Please do not use abbreviations in the title. You are limited to 150 characters (including spaces).
- Abstract: this is a descriptive overview of your poster (500 Characters, including spaces)
 - Summarize the major points of your abstract and describe how this topic will advance either the practice/professional development of the participant or the field of occupational therapy. If your proposal is accepted, this information will be published on the FOTA website & program and **MUST** be submitted ready for publication.
- Learning Objectives: Brief paragraph containing 3 learning objects (max 400 characters, including spaces). Do not number your objectives, instead form 3 complete sentences or a paragraph. Your objectives should answer "The participants will ...". Do not start each sentence with this phrase however.
- References: APA citation of resources used
- Presenter(s) Info
 - name, credentials, e-mail and phone contact
 - bio: Introductory biographical information (max 70 words, not published..for review purposes only)
 - Educational background & professional experience
 - List of presenter publications (up to 4).
 - It may be helpful to have resume(s) or CV available so you can easily enter or copy and paste this information into the form. We cannot accept an attached resume or CV.
 - Only Name and Credentials will be published. The above information will be used for session approval purposes.
- Level of Material
 - Introductory level is geared toward practitioners with little or no knowledge of the subject matter. Focus is on providing general introductory information.
 - Intermediate level is geared toward practitioners with a general working knowledge of current practice trends and literature related to the subject matter. Focus is on increasing knowledge and competent application of the subject matter.
 - Advanced level: Possess a comprehensive understanding of the subject matter based on current theories and standards of practice as



Pediatric



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- well as current literature and research. Focus is on recent advances and trends, and/or research applications. It is expected that a high-level of participation by attendees is encouraged during this session.
- References: APA citation list of resources used for your presentation.

Professional Posters

- Will be displayed onsite and available to live attendees only.
- Size: Posters should be no larger than 36"x48".
- The poster should be self-explanatory, but don't display large amounts of methodological details, or lists of references. Observers can ask you about these things directly.
- Prepare a verbal presentation of 10 minutes to present your poster. In the spirit of poster presentations, no additional audiovisual or other technology support may be used.
- Poster easel will be provided for you however, the presenter is responsible for providing a poster backing, tape, clips or other supplies that maybe needed to adhere your poster to the easel.
- Handouts: Session handouts are an important part of attendees' overall Conference experience and serves as a resource upon course completion. As soon as your proposal is accepted, please make every effort to upload handouts for attendees by the suggested deadline of October 1, 2022 to allow attendees time to review them as they build their conference schedule.
- NOTE: Handout does not need to be a copy of the session slides or poster. Early posting of handouts can generate interest for your session.

Presenter Contact:

- In the case of multiple presenters, the first presenter listed is the primary presenter and will be the only FOTA contact person. The primary presenter will receive the result of the proposal review and other communications from the Conference Education Committee. The primary presenter is responsible for sharing all FOTA conference communications with contributing presenters.

If you have any questions, contact our Conference team at VP@Flota.org